



MORGAN COUNTY

Film and Video Production Permit Application

SECTION 1 — APPLICANT INFORMATION

Project Title: _____
Production Company: _____
Company Address: _____

Phone: _____ Fax: _____
Location Manager: _____ Cell: _____
Email: _____ Film Dates: _____

SECTION 2 — TYPE OF PROJECT

- | | | |
|---|--|--------------------------------------|
| ☐ Commercial | ☐ Corporate Video | ☐ Documentary |
| ☐ Feature Film | ☐ Music Video | ☐ PSA |
| ☐ TV Series / TV Pilot | ☐ TV Program | ☐ TV Movie |
| ☐ Student Project** | ☐ Other: _____ | ☐ |

*** Student projects must have an email from the supervising professor verifying current enrollment status before a permit is issued. While there is no permit fee for student projects, fees for any required City or County services still apply.*

SECTION 3 — PROJECT DESCRIPTION

SECTION 4 — FILMING LOCATIONS & SCHEDULE

Property Type (check all that apply): ☐ Commercial ☐ Residential ☐ Public Property ☐ Street / Right-of-Way

Location Address(es): _____

Attach diagram or map of all locations.

Film Date(s) / Time(s): _____
Set-Up Begins: _____
Teardown Completed: _____

Property Modifications Needed:

SECTION 5 — VEHICLES & PARKING

Number of Vehicles by Type:

☐ Production Cars: ____	☐ Trucks: ____	☐ Generators: ____	☐ Buses: ____
☐ Crew Cars: ____	☐ Trailers: ____	☐ Tow Cars: ____	☐ Vans: ____
☐ Campers: ____	☐ Shuttle Vans: ____	☐ Extras' Cars: ____	☐ Other: _____

Total # of Vehicles: _____
Parking Location(s): _____

Attach diagrams and/or maps of parking areas.

Number of Tents: _____
Sq. Footage of Each Tent: _____
Tent Location(s): _____

SECTION 6 — PRODUCTION PERSONNEL

# Crew: _____	# Cast: _____
# Extras: _____	Total Personnel: _____

SECTION 7 — BUSINESS & RESIDENT NOTIFICATIONS

Per policy, notification must occur no less than 3 business days prior to filming. Notifications must include: specific location and dates/times of filming; planned road closures; details of any special effects, lights, or noise; and contact information for the location manager. A copy of all notices sent must be attached to this application.

Business Notification Date: _____
Resident Notification Date: _____

SECTION 8 — SPECIAL REQUESTS

Traffic / Street Activity (check all that apply):

- | | | | |
|---|---|---|---|
| ☐ Street Closure | ☐ Lane Closure | ☐ Camera on Street | ☐ Camera on Curb |
| ☐ Camera on Sidewalk | ☐ Drive Shots of Car | ☐ Drive with Flow of Traffic | ☐ Tow Shots |

NOTE: Any road closure requires the hiring of off-duty, POST-certified police officers at the production company's expense. Interruption of traffic on State highways requires GDOT approval and at least 10 business days' advance notice.

SECTION 9 — COUNTY SERVICES REQUIRED

- | | | |
|---|--|---------------------------------------|
| ☐ Police / Sheriff | ☐ Fire Department | ☐ Parks |
| ☐ Sanitation | ☐ Transportation | ☐ Other: _____ |

Attach detailed request for any services checked above.

SECTION 10 — SPECIAL EFFECTS, WEAPONS & STUNTS

Check all that apply and attach a detailed description:

- | | | | |
|---|--|---|---|
| ☐ Smoke / Fire / Pyrotechnics | ☐ Explosives | ☐ Smoke Machines | ☐ Simulated Weapons |
| ☐ Discharge of Firearms (incl. blank cartridges) | ☐ Falling / Jumping from Height | ☐ Vehicles / Stunts | ☐ Animals (non-domestic) |
| ☐ Open Flames | ☐ Other: _____ | ☐ Drone / Unmanned Aircraft System (UAS) | ☐ |

IMPORTANT: Use of fire, explosives, pyrotechnics, or smoke machines requires written approval from the Morgan County Fire Department/Fire Marshal (see Section 13). Any filming involving the discharge of firearms (including blank cartridges) or the use of a drone/UAS requires advance coordination with and written approval from the Morgan County Sheriff's Office (see Section 14). No pyrotechnics or explosions are permitted between midnight and 7:00 a.m.

Drone / UAS Use Disclosure (complete if "Drone / Unmanned Aircraft System (UAS)" is checked above):

Drone Operator / Company Name: _____

FAA Part 107 Remote Pilot Certificate No.: _____

FAA Airspace Authorization (LAANC / DroneZone) Attached: ☐ Yes ☐ No

Proposed Launch/Landing Location (if on County-owned or County-leased property): _____

Aviation/UAS Liability Insurance Carrier & Coverage Amount: _____

NOTE: Morgan County does not regulate drone flight operations, which are governed exclusively by the FAA. Any launch or landing on County-owned or County-leased property is subject to County approval as to location only.

SECTION 11 — HOLD HARMLESS AGREEMENT

The applicant agrees to indemnify Morgan County and to be solely and absolutely liable upon any and all claims, suits and judgments against the County for personal injuries and property damages arising out of or occurring during the activities of the applicant, his (its) employees or otherwise. The applicant further agrees to comply with all pertinent provisions of Georgia laws, rules and regulations. This permit may be revoked at any time.

I have read and agree to Morgan County's Film and Video Policy.

APPLICANT

Print Authorized Applicant Name

Authorized
Representative Signature

Date

SECTION 12 — OFFICIAL APPROVALS

All applicable approvals must be obtained before the filming permit is issued.

COUNTY FILM COORDINATOR / COUNTY MANAGER

Print Name Signature Date

Special Conditions: _____

(Required if application includes fire, explosives, pyrotechnics, open flames, or smoke machines — Section 10)

MORGAN COUNTY FIRE CHIEF / FIRE MARSHAL

Print Name Signature Date

Conditions / Notes: _____

(Required if application involves discharge of any firearm, including blank cartridges, or use of a drone/UAS — Section 10)

MORGAN COUNTY SHERIFF'S OFFICE

Print Name / Title Signature Date

Conditions / Notes: _____

(Required if filming activity occurs within the incorporated limits of the City of Bostwick)

CITY OF BOSTWICK — MAYOR

Print Name Signature Date

(Required if filming activity occurs within the incorporated limits of the City of Buckhead)

CITY OF BUCKHEAD — MAYOR

Print Name Signature Date